

# Authorisation To Proceed

## Added value

- Control of work areas
- Coordination of works
- Knowledge of assets
- Simply the process
- Reputation & Respect
- Expertise – Airport wide systems
- Preempt and solve problems
- Teamwork & Leadership
- Internal Communications

## Role Description

The “Authorisation To Proceed is not a Permit To Work but a process which allows works to be carried out in a specific area to a programme agreed with the system owner to ensure that the works are carried out in a fully coordinated manor.

The ATP Manager (prior to submission to the System Owner) ensures that each application has a Method Statement and Risk Assessment attached which has been approved by the Principal Contractor, and using his knowledge of the system and area, will also check these to ensure they include tasked specific risks that could impinge on the integrity of the System, although not directly connected.

The ATP Manager will :-

Ensure that all the staff nominated have an area induction prior to commencing the works  
Manage and control ATP/PTW process and Procedures.

Coordinate power, network and isolations as required.

Monitor the works at all times and report.

Monitor protection and barriers in works area.

Monitor the site to ensure that works are being carried out only in the agreed areas.

Regularly check site housekeeping to make sure that the site is clean and tidy.

The ATP will be revoked if the works are outside the agreed scope.

## End Users

- Airlines
- Engineering
- Handling Agents

## IPM Roles

**ATP Manager**

**IPM**